



## COFFS COAST BUSINESS AWARDS 2025 - ENTRY QUESTIONS

### Category – OUTSTANDING EMPLOYEE

You will be required to provide a 100 word biography for your business to be used for promotional purposes. As well as provide contact details and some information about the business, such as registered ABN, address etc.

#### **Outstanding Employee**

The Outstanding Employee Award recognises an inspirational employee who has demonstrated a passion for their role and a commitment to their workplace and the community.

#### **Entry criteria**

Entrants are required to demonstrate their commitment over the past 12 months to their workplace, the community and to being an outstanding employee. To be eligible to enter this category, the individual must have been employed by their current employer for a minimum of 18 months.

#### **Additional T&C's**

In addition to the general T&Cs the following apply to this category:

- Should the entrant leave the organisation before the Coffs Coast Business Awards Gala event, they will not be eligible to receive an award.

#### **Award eligibility check box**

- ✓ I have been employed by my current employer for at least 18 months at the time of entry.

#### **Questions**

Entrants full name:

Current job title:

Name of the organisation or business you work for:

Commencement of employment date:

1. Provide a brief profile, including your current role and scope of responsibilities. Maximum word count: 200

2. Outline your employment background, including measurable career achievements and key milestones. Maximum word count: 300
  3. Provide an overview of your five-year goals and how you are working towards achieving them. Maximum word count: 300
  4. Detail the specific activities and initiatives you have undertaken that have demonstrated a passion for your role and a commitment to your workplace and the community. *Maximum word count: 400*
  5. Outline the reasons why you are an outstanding employee. *Maximum word count: 400*
- Once you have answered these questions go to the application 'enter now' section of the website and follow the instructions.
  - You will use your email account to upload your completed Entry Forms.
  - You must also submit 1 landscape image in JPG format.